



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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TOWN CLERK: Luci Ashbourne

11th May 2021

SUMMONS TO ATTEND THE ANNUAL MEETING OF CHIPPING NORTON TOWN COUNCIL

TO: All Members of Chipping Norton Town Council

VENUE: Upper Hall, Chipping Norton Town Hall

DATE: Monday 17 May 2021

TIME: 7.15pm

Cllrs. G. Mazower (Town Mayor), N. Bradley, C. Butterworth, L. Carter, S. Coleman (Deputy Town Mayor), E. Coles, R Fisher, R Foakes, J. Graves, D. Heyes, E Holmes, A Miles, R. Poole, L. Tuckwell, M Walker and N Whitmill

Luci Ashbourne
Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Election of Town Mayor 2021/22

To elect the Town Mayor and Chair of the Council, and to receive the Mayor's Declaration of Acceptance of Office.

2. Election of Deputy Mayor 2021/22

To elect the Deputy Town Mayor and Vice-Chair of the Council, and to receive the Deputy Mayor's Declaration of Acceptance of Office.

3. Apologies for absence.

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (chippingnorton.townclerk@gmail.com) prior to the meeting, stating the reason for absence.

4. Declaration of interests.

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

5. Minutes

To approve the Minutes of the Full Council meeting held on 19th April 2021

6. Public Participation

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

7. Minutes and reports from Committees

To receive the draft minutes and verbal reports from Committee Chairs for the following meetings:

- a. Strategic Planning Committee held on 11th May 2021
- b. Extraordinary Finance and Resources Committee held on 12th May 2021
- c. Community Committee held on 12th May 2021

8. Welcome to new Councillors

The Mayor to welcome the Council's newly elected Town Councillors as voting members of the council

9. Welcome to new District and County Councillors

The Mayor to welcome Chipping Norton's newly elected representatives of West Oxfordshire District Council and Oxfordshire County Council

10. Review and adopt the of Scheme of Delegation (including terms of reference for Committees)

11. Appointment of Members to Standing Committees and Sub-Committees

To appoint Members to the Standing Committees, Sub-Committees for the municipal year 2021/22.

12. Representatives to Outside Bodies

To appoint Council representatives to outside bodies

13. Calendar of meetings

To adopt the previously agreed calendar of meetings for the municipal year 2021/22

14. Date of the next meeting of Full Council – Monday 19th July, 7:15pm